

CAMP TOLOCHEE FACILITIES & EQUIPMENT USE REQUEST

**** RESERVATIONS MUST BE MADE AT LEAST 14 DAYS IN ADVANCE**

*****Certain Facilities and Equipment at Camp will not be available for use or check out when a Council or District event is conducted at Camp – Check with Council Office first**

Mail or Fax or Email this request to: Okefenokee Area Council, BSA
302 Screven Avenue
Waycross, GA 31501
Fax: 912-283-6019/Phone: 912-283-6016/Email: oacbsa@oacbsa.org

Today's Date: _____

Unit Type & #: _____ Arrival Date & Time: _____ Departure Date & Time: _____

Adult Leader in Charge: _____ Position: _____

City/State/Zip: _____

Phone: _____ Email: _____

Youth Attending: _____ Adults Attending: _____

The purpose or activities planned are: _____

Requested campsite/facilities/equipment: _____

Other special requests: _____

Special Notes:

1. All vehicles will be left in the parking lot. Trailers may be taken to the campsite, dropped and the tow vehicle returned to the parking lot.
2. All Aquatics activities require the unit leadership to have and present current BSA Safe Swim Defense and Safety Afloat Training Certifications or request that personnel be provided by the Council.
3. Canoe & Kayak Trailers requires the driver of the tow vehicle to provide proof of appropriate vehicle insurance coverage and approved towing equipment.
4. Use of the Archery Range and equipment requires the unit leadership to have and present current BSA Archery Range Safety Officer Training Certification or request that personnel be provided by the Council.
5. Use of the Rifle/Shot Gun Ranges and equipment requires the unit leadership to have and present current BSA Shooting Sports Instructor or NRA Instructor certifications or request that personnel be provided by the Council.
6. Use of the Mobile Climbing Wall requires the unit leadership to have and present current BSA Climb On Safely and Okefenokee Area Council Climbing Instructor Training Certifications or request that personnel be provided by the Council.
7. Use of the Low Ropes Course requires unit leadership to have and present current BSA C.O.P.E. Instructor/Director Training Certifications or request that personnel be provided by the Council.
8. Place all garbage and trash in the dumpster located in the parking lot.
9. All required fees will be collected by the Campmaster/Camp Ranger at arrival. Units will be responsible any damages other than normal wear & tear and equipment failure.
10. Turn this approved request upon arrival to the Campmaster/Camp Ranger. Notify the Campmaster/Camp Ranger by phone if there are any changes.

Camp Tolochee: Address: 133 Ashley Marsh Drive, Brunswick, GA 31523

Phone: 912-267-7624

FOR COUNCIL OFFICE USE:

Approved by: _____ Date: _____

Applicant notified by: _____ Date: _____

Campmaster Coordinator/

Camp Ranger Notified by: _____ Date: _____

FOR CAMPMASTER/CAMP RANGER USE:

Unit: Check-In Date/Time _____ Check-Out Date/Time: _____

Number of Youth & Leaders: _____

Condition of facilities at arrival: _____

Condition of equipment at arrival: _____

Condition of facilities at departure: _____

Condition of equipment at departure: _____

Comments: _____

Fees Due: \$ _____ (Payment Method Below)

Campmaster/Camp Ranger Signature/Date: _____

FACILITIES & EQUIPMENT USE FEE SCHEDULE: Note – Fees are applied to help defray our costs of maintenance, normal wear & tear, and repairs of facilities and equipment. Such as: electricity/heat & AC, pool chemicals, climbing components & PPE, ammunition, PFDs, paddles, paper product use, etc.

Facility/Equipment	Fees	Qty	Fees Due
Tent Campsite (Unit provides tents)	\$1.00 per person per night		
Adirondack Campsite (Unit provides sleeping pads)	\$2.00 per person per night		
Kitchen/Dining Hall (Unit provides all food)	\$75.00 per weekend		
Swimming Pool	\$50.00 per weekend		
Training/Conference Room	\$25.00 per weekend		
Boats, Canoes & Kayaks (In Camp Use, Includes paddles & PFDs)	\$2.00 per day per boat/canoe/kayak		
Canoe/Kayak Trailer (includes 6 canoes/kayaks, paddles & PFDs)	\$35.00 per weekend per trailer		
Shooting Sports (Includes all necessary items)	Shot Gun (ammo & clays) \$5.00 per person		
	Rifle (ammo & targets) \$5.00 per person		
	Archery (arrows & targets) \$2.00 per person		
Climbing Wall (In Camp Use Only/includes all required climbing gear)	\$50.00 per weekend		
Low Ropes Course	\$50.00 per weekend		
Mountain Bikes	\$2.00 per day per bike		

PAYMENT METHOD:

Name:																									
Position:									Troop/Pack#:																
Address:									District:																
City:						Phone (H):			(W):																
State & Zip:						Email:																			
Cash or Check:			Check #			Amount: \$																			
Visa or MasterCard #:						<table border="1" style="width:100%; height:15px;"> <tr> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> </table>																			
Expiration date: MM/YYYY						Signature:																			

**** Campmaster/Camp Ranger return this completed form to the Council Service Center**