

**OKEFENOKEE AREA COUNCIL, BOY SCOUTS OF AMERICA
CAMP TOLOCHEE FACILITIES & EQUIPMENT USE REQUEST
FOR BUSINESSES AND OTHER ORGANIZATIONS**

****Certain Facilities and Equipment at Camp will not be available for use or check out when a Council or District event is conducted at Camp – Check with Council Office first**

Mail or Fax or Email this request to: Okefenokee Area Council, BSA
302 Screven Avenue
Waycross, GA 31501
Fax: 912-283-6019/Phone: 912-283-6016

Today's Date: _____

Organization: _____

Arrival Date & Time: _____ Departure Date & Time: _____ Est. Attendance: _____

Contact Person: _____ Position: _____

City/State/Zip: _____

Phone: _____ Email: _____

The purpose or activities planned are: _____

Requested campsite/facilities/equipment: _____

Other special requests: _____

Special Notes:

1. All vehicles will be left in the parking lot. Trailers may be taken to the campsite, dropped and the tow vehicle returned to the parking lot.
2. All Aquatics activities require training certifications for operation and will be provided by the Council.
3. Canoe & Kayak Trailers require the driver of the tow vehicle to provide proof of appropriate vehicle insurance coverage and approved towing equipment.
4. Use of the Archery Range and equipment require training certifications for operation and will be provided by the Council.
5. Use of the Rifle/Shot Gun Ranges and equipment require BSA Shooting Sports Instructor or NRA Instructor certifications for operation or request that personnel be provided by the Council.
6. Use of the Mobile Climbing Wall require training certifications for operation and will be provided by the Council.
7. Use of the Low Ropes Course require training certifications for operation and will be provided by the Council.
8. Place all garbage and trash in the dumpster located in the parking lot.
9. All required fees will be collected by the Campmaster/Camp Ranger at arrival. Organizations will be responsible any damages other than normal wear & tear and equipment failure.
10. Turn this approved request upon arrival to the Campmaster/Camp Ranger. Notify the Campmaster/Camp Ranger by phone if there are any changes.

Camp Tolochee: Address: 133 Ashley Marsh Drive, Brunswick, GA 31523
Phone: 912-267-7624

FOR COUNCIL OFFICE USE:

Approved by: _____ Date: _____

Applicant notified by: _____ Date: _____

Council Representative Notified by: _____ Date: _____

FOR COUNCIL REPRESENTATIVE USE:

Organization: Check-In Date/Time _____ Check-Out Date/Time: _____

Condition of facilities at arrival: _____

Condition of equipment at arrival: _____

Condition of facilities at departure: _____

Condition of equipment at departure: _____

Comments: _____

Number of Attendees: _____ Fees Due: \$ _____ (Payment Method Below)

Council Representative Signature/Date: _____

FACILITIES & EQUIPMENT USE FEE SCHEDULE: Note – Fees are applied to help defray our costs of maintenance, normal wear & tear, and repairs of facilities and equipment. Such as: electricity/heat & AC, pool chemicals, climbing components & PPE, ammunition, PFDs, paddles, paper product use, etc.

Facility/Equipment	Fees	Qty	Fees Due
Tent Campsite (Organization provides tents)	\$3.00 per person per night		
Adirondack Campsite (Organization provides sleeping pads)	\$5.00 per person per night		
Kitchen/Dining Hall (Organization provides all food)	\$150.00 per weekend		
Swimming Pool	\$100.00 per weekend		
Training/Conference Room	\$50.00 per weekend		
Boats, Canoes & Kayaks (In Camp Use, Includes paddles & PFDs)	\$4.00 per day per boat/canoe/kayak		
Canoe/Kayak Trailer (includes 6 canoes/kayaks, paddles & PFDs)	\$70.00 per weekend per trailer		
Shooting Sports (Includes all necessary items)	Shot Gun (ammo & clays) \$10.00 per person Rifle (ammo & targets) \$10.00 per person Archery (arrows & targets) \$4.00 per person		
Climbing Wall (In Camp Use Only/includes all required climbing gear)	\$100.00 per weekend		
Low Ropes Course	\$100.00 per weekend		
Mountain Bikes	\$4.00 per day per bike		

PAYMENT METHOD:

Name:												
Company/Position:												
Address:												
City:						Phone (H):			(W):			
State & Zip:						Email:						
Cash or Check:			Check #			Amount: \$						
Visa or MasterCard #:												
Expiration date: MM/YYYY						Signature:						

**** Council Representative return this completed form to the Council Service Center**

LETTER OF AGREEMENT FOR CAMP TOLOCHEE USE

This letter of agreement is for the purpose of establishing the use of Camp Tolochee by _____ for the purpose of _____.

This is a Boy Scout Camp and is used first and foremost by members of Boy Scouts of America.

1. _____ is to use the _____ Scout Reservation from _____ beginning at _____ AM/PM to _____ at _____ AM/PM.
2. Agrees to provide the _____ Council with the following documents by _____.
 - a). A certificate of liability insurance with a minimum of \$2,000,000 CSL (combined single limit) with the _____ Council, Boy Scouts, and Boy Scouts of America, names as additional insured, ten (10) day written notice of cancellation, and the period of time involved.
 - b). A hold harmless agreement. (Copy attached)
 - c). A certificate showing non-profit and/or tax exempt status.
 - d). A roster showing the names of all youth and adults participating in this activity.
3. Agrees to pay \$_____ for the use of Camp _____, which sum is payable by _____.
4. A deposit of \$50.00 is required to be paid at the signing of this agreement. This is non-refundable, but is a part of the total fee.
5. Be responsible for any and all damages to Camp property which may reasonably be attributed to the actions of the said group and agrees to promptly pay any and all reasonable damage claims when presented.
6. While Scouting makes every effort to accommodate all persons with disabilities, it is a charitable, private organization not subject to the ADA, and any group who uses the property is responsible for ADA compliance and any accommodations necessary for its participants and visitors.
7. No alcoholic beverages or illegal drugs of any kind are permitted to be used on the premises.
8. Agrees that you will provide at least one adult leader (defined as 21 years of age or older for purposes herein) for every ten (10) members of the party present in camp below the age of 21 years; that at least on the said adult leaders must be present with the group at all times while the group is in camp.

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9. Agrees that the group will abide by any and all of the camp operating rules and instructions of the Camp Ranger.

Okefenokee Area Council, Boy Scouts of America

Organization

By

By

Title

Title

Date

Date

Note: Please return the original and one copy along with other required documents and the deposit to the _____ Council, Boy Scouts of America.

SCOUT OATH

On my honor I will do my best
To do my duty to God and my country
And to obey the Scout Law;
To help other people at all times;
To keep myself physically strong,
Mentally awake, and morally straight.

SCOUT LAW

A Scout is trustworthy, loyal, helpful,
friendly, courtesies, kind,
obedient, cheerful, thrifty, brave,
clean, and reverent.

ORGANIZATIONAL HOLD-HARMLESS AGREEMENT

_____ shall indemnify, hold free and harmless, assume liability for, and defend the Boy Scouts of America, Okefenokee Area Council, or Scouting's chartered organizations, and any of their affiliates, agents, servants, employees, officers, volunteers, and directors from any and all costs and expenses, including but not limited to, attorneys' fees, reasonable investigative and discovery costs, court costs, and all other sums that the Boy Scouts of America, Okefenokee Area Council, or Scouting's chartered organizations, and any of their affiliates, agents, servants, employees, officers, volunteers, and directors incur as a result of any demand for claim or assertion of liability under any municipal, state or federal law or cause of action, including any action under the Americans with Disabilities Act, arising or alleged to have arisen out of any act or omission of, or any use of real or personal property belonging to, the Boy Scouts of America, Okefenokee Area Council, or Scouting's chartered organizations, and any of their affiliates, agents, servants, employees, officers, volunteers, and directors.

Organization

By _____
Title

Property and period to be used: _____

NON-SCOUTING RELEASE AND INDEMNITY/HOLD-HARMLESS AGREEMENT

I understand that use of facilities on Camp Tolochee owned by Okefenokee Area Council, BSA, involves a certain degree of risk that could result in injury or death. In consideration of the benefits to be derived, after carefully considering the risk involved, and in view of the fact that the Boy Scouts of America is a not-for-profit organization:

RELEASE AND INDEMNIFICATION

I hereby release and waive any and all claims that I may have against Boy Scouts of America, Okefenokee Area Council, BSA and Scouting's chartered organization and any of their affiliates, agents, servants, employees, officers, directors and volunteers.

_____ shall indemnify, hold free and harmless, assume liability for, and defend the Boy Scouts of America, Okefenokee Area Council, or Scouting's chartered organizations, and any of their affiliates, agents, servants, employees, officers, volunteers, and directors from any and all costs and expenses, including but not limited to, attorneys' fees, reasonable investigative and discovery costs, court costs, and all other sums that the Boy Scouts of America, Okefenokee Area Council, or Scouting's chartered organizations, and any of their affiliates, agents, servants, employees, officers, volunteers, and directors incur as a result of any demand for claim or assertion of liability under any municipal, state or federal law or cause of action, including any action under the Americans with Disabilities Act, arising or alleged to have arisen out of any act or omission of, or any use of real or personal property belonging to, the Boy Scouts of America, Okefenokee Area Council, or Scouting's chartered organizations, and any of their affiliates, agents, servants, employees, officers, volunteers, and directors.

Property and period to be used: _____

Organization: _____

Signature Telephone Number Date

If signatory is less than 18 years of age, this must also be signed by a parent or guardian.

Parent's Signature Telephone Number Date

Signature

Telephone Number

Date